



Sunbury & Macedon Ranges Specialist School



School Wide Positive Behaviour Support (SWPBS) Handbook

Be A Ranges STAR



Be Safe

Be Thoughtful

Be Appropriate

Be Respectful

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Overview

Our School Values

Consistency, Credibility, Continuity

Our School's Purpose Statement

“To empower students towards independence through a command of language, mobility and social competency. To provide a stimulating and safe environment that fosters independence, mutual respect and self-esteem. We plan to enable students to become capable and confident members of their communities”

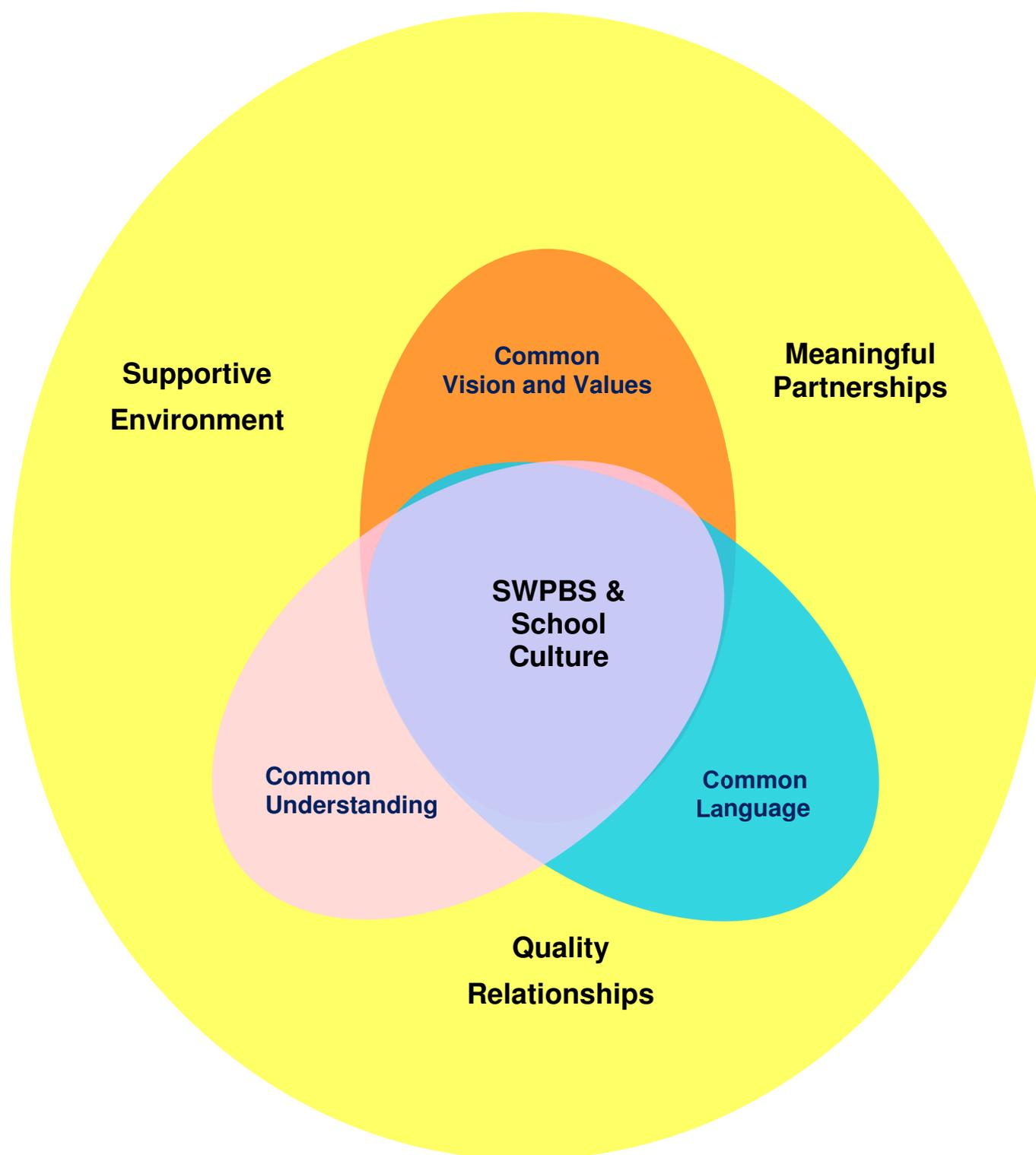
What is SWPBS?

It is a framework for the implementation of evidence based interventions to achieve academically and behaviourally important outcomes for all students

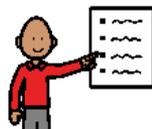
Founding Principles of PBS

1. PBS aims to prevent challenging behaviours
2. PBS aims to teach students how to behave appropriately across different environments
3. PBS is a whole school approach to creating engaging environments for all
4. PBS is a team based approach which requires high degrees of commitment from school leaders and active involvement of all school members as well as the families
5. PBS is a data driven approach
6. Successful implementation of a school wide PBS program takes time
7. PBS is based on evidence based practices
8. Training all school staff, particularly school leaders and teachers, in implementing the PBS framework is necessary
9. Partnership with families is crucial for the success of PBS programs
10. Successful implementation of PBS results in
 - i. A reduction in aggressive behaviour
 - ii. An improvement in academic areas
 - iii. An improvement in school climate

Effective Communities



Combining all the above elements allows Sunbury and Macedon Ranges Specialist School to function as an effective community to improve student outcomes, both academically and socially. Working together for our children is our number 1 priority and requires everyone's input to ensure success.



SCHOOL RULES



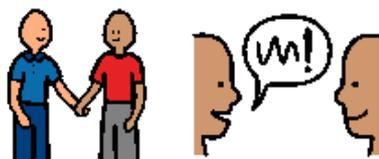
Use good manners



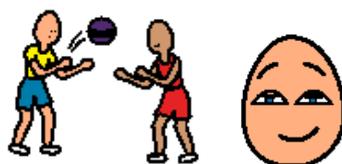
Be friendly to others



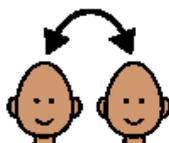
Keep hands and feet to yourself



Use friendly words



Play nicely with each other



Look after each other

The Behaviour Expectation Matrix translates SMRSS four principles into expected behaviours. Expected behaviours are explicitly taught in each classroom around the school. It is referred to and discussed regularly with the students at SMRSS and form the basis of our whole school approach.

BE A RANGES STAR	I am SAFE When I	I am THOUGHTFUL When I	I am APPROPRIATE When I	I am RESPECTFUL When I
ALWAYS	<ul style="list-style-type: none"> • Follow directions from adults • Keep hands and feet to yourself • Use friendly words • Look after everyone's property • Be friendly to others 			
CLASSROOM	<ul style="list-style-type: none"> • Walk carefully around the classroom • Use equipment and property correctly 	<ul style="list-style-type: none"> • Make good choices • Help others do their best 	<ul style="list-style-type: none"> • Follow directions from adults • Listen to others • Give everyone a go 	<ul style="list-style-type: none"> • Pack things away • Wait my turn • Ask for help • Use a quiet voice
WALKWAYS	<ul style="list-style-type: none"> • Walk safely and slowly • Walk on the left 	<ul style="list-style-type: none"> • Walk safely and slowly • Make good choices 	<ul style="list-style-type: none"> • Walk safely and slowly • Walk on the left 	<ul style="list-style-type: none"> • Walk safely and slowly • Be polite and friendly
YARD	<ul style="list-style-type: none"> • Use playground equipment properly • Wear my hat and sunscreen • Line up calmly outside my classroom 	<ul style="list-style-type: none"> • Make good choices • Follow directions from adults • Help other students join in activities 	<ul style="list-style-type: none"> • Use playground equipment correctly • Take turns using the equipment 	<ul style="list-style-type: none"> • Play nicely with other students • Share play equipment
BUSES & EXCURSION	<ul style="list-style-type: none"> • Move carefully when getting on and off transport • Follow directions from adults 	<ul style="list-style-type: none"> • Keep my hands and feet to myself • Follow directions • Stay with my group 	<ul style="list-style-type: none"> • Follow directions from adults • Stay with my group • Move carefully when getting on and off transport 	<ul style="list-style-type: none"> • Look after my property • Look after everyone's property • Sit quietly • Use my soft voice
TOILETS	<ul style="list-style-type: none"> • Wash my hands with soap and water • Tell your teacher about any problems 	<ul style="list-style-type: none"> • Use toilets during break times • Be kind to others 	<ul style="list-style-type: none"> • Flush the toilet when you are finished 	<ul style="list-style-type: none"> • Clean up after yourself • Use paper correctly • Respect others privacy

At all times, across all environments and by all staff, students are encouraged and taught how to be a Ranges STAR. To be Safe, Thoughtful, Appropriate and Respectful. In the class, the playground and in the community, we teach our students effective ways to meet our agreed behaviour expectations.

Practical Ideas for teaching students to be Safe are

<p>Always</p> <p>Use visual to explain safe behaviour</p> <p>Model expected behaviour</p> <p>Social stories explaining the expected behaviour</p>	<p>Classroom</p> <p>Acknowledge students doing the right thing</p> <p>Give out rewards</p> <p>Demonstrate how to move around the classroom</p>
<p>Walkways</p> <p>Show video clips</p> <p>When moving around the school explain the expected behaviour</p>	<p>Yard</p> <p>Always wear your hat in the yard</p> <p>Have a class discussion about Sunsafe</p> <p>Use visual indicators to help students line up</p> <p>Line up with the students</p>
<p>Buses and Excursions</p> <p>Instruct students to put on their seatbelts</p> <p>Ask students to help each other</p>	<p>Toilets</p> <p>Demonstrate how to correctly wash their hands</p> <p>Ensure all students can reach the soap dispenser</p>

Practical Ideas for teaching students to be Thoughtful are

<p>Always</p> <p>Speak in a quiet controlled voice</p> <p>Display and discuss voice a meter chart</p>	<p>Classroom</p> <p>Create a buddy system in your class</p> <p>Explain how students can help each other</p>
<p>Walkways</p> <p>Walk with students when moving around the school</p> <p>Give out rewards when you see a student doing the right thing</p>	<p>Yard</p> <p>Join in games with students</p> <p>Demonstrate how to take turns and share equipment</p>
<p>Buses and Excursions</p> <p>Demonstrate the desired behaviour</p> <p>Ask a student to model behaviour</p>	<p>Toilets</p> <p>Explain to students what personal privacy means</p> <p>Display and explain visual reminders</p>

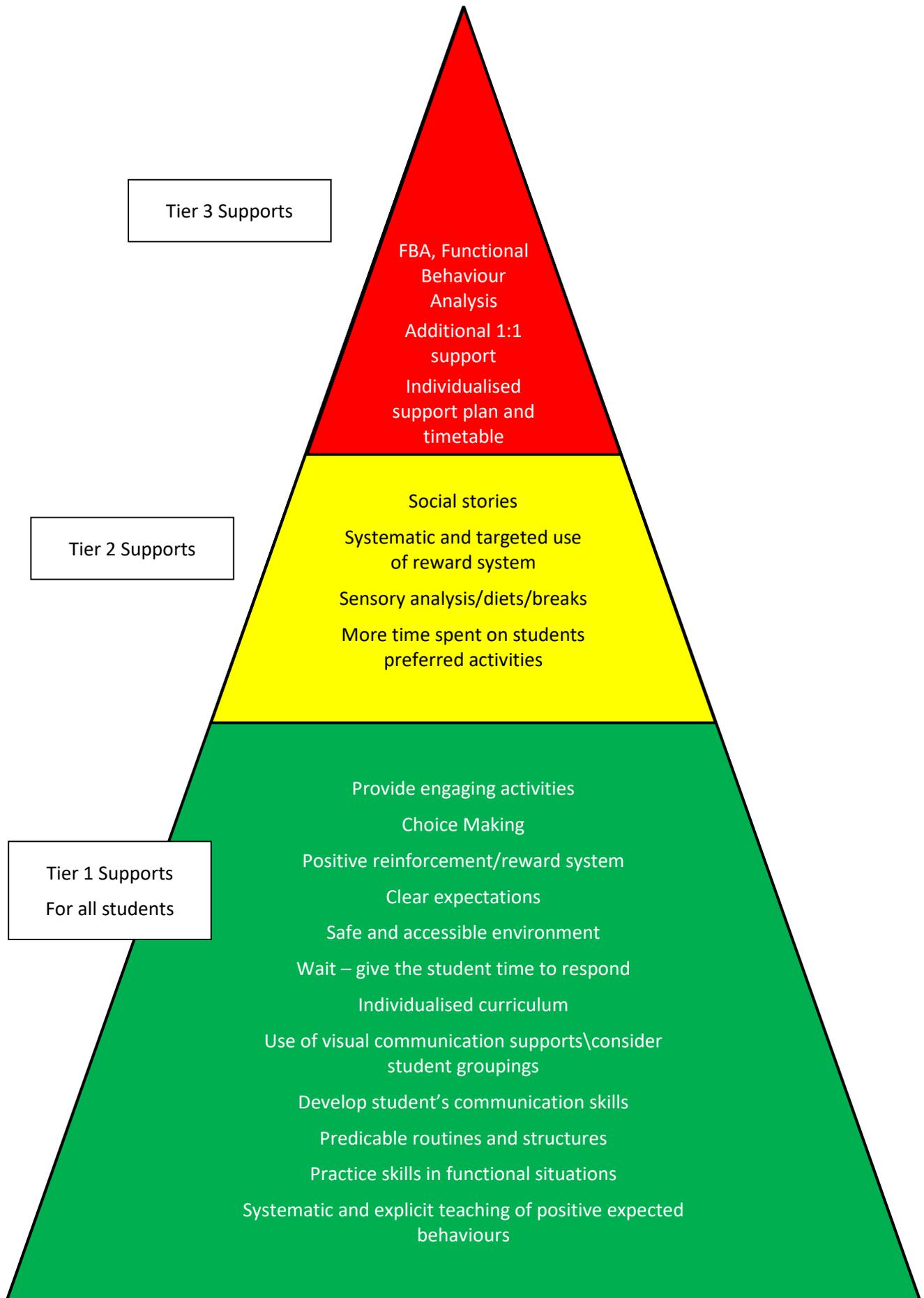
Practical ideas for teaching students to be Appropriate are

<p>Always</p> <p>Demonstrate the correct use of equipment</p> <p>Say hello to everyone each day</p>	<p>Classroom</p> <p>Give students time to respond to questions</p> <p>Play games to give everyone a go</p> <p>Acknowledge visitors to your class</p>
<p>Walkways</p> <p>Demonstrate expected behaviour</p> <p>Acknowledge the expected behaviour</p>	<p>Yard</p> <p>Play games where sharing can be modelled</p> <p>Ask students to watch others who are doing the right thing</p>
<p>Buses and Excursions</p> <p>Explain the expectation of each different situation</p> <p>Point out signs and visual instructions in unfamiliar environments</p>	<p>Toilets</p> <p>Check that students can flush correctly</p> <p>Discuss the need for a healthy environment</p>

Practical ideas for teaching students to be respectful are

<p>Always</p> <p>Staff model appropriate social conversation</p> <p>Staff speak in a calm and controlled way</p>	<p>Classroom</p> <p>Use photos and turn taking in group activities</p> <p>Keep your desk tidy</p> <p>Ask students to help you with tasks</p>
<p>Walkways</p> <p>Ask students to show you the expected behaviour</p> <p>Catch students doing the right thing and give out rewards</p>	<p>Yard</p> <p>Play games with students that share equipment</p> <p>Use visual cues or flash cards</p>
<p>Buses and Excursions</p> <p>Explain the expectations to the students</p> <p>Ask questions of the students to gauge their understanding</p>	<p>Toilets</p> <p>Explain how to keep the toilets clean</p> <p>Show students the rubbish bins</p> <p>Use visual displays</p>

Continuum of Behaviour Support





Be A Ranges STAR Tokens

Rewards Chart



5	<ul style="list-style-type: none"> • Enjoy a free Icy Pole at Lunchtime • Choose a book to be read to the class • 10 minutes on an iPad or a computer • 10 minutes on the trampoline • 10 minutes in Debbie and Maylene's office • Go to a break 5 minutes early • Pick from the prize box
10	<ul style="list-style-type: none"> • Pick from 'Lucky Dip' box • Free play in Jordan's Room for 15 minutes • Music with headphones for 15 minutes while working in class • Play a 15 minute game of your choice
20	<ul style="list-style-type: none"> • Lunch at a friend's table in another class • 20 minute game for the whole class during class time • Free play with a friend for 20 minutes in Jordan's room • Leave your class to use the School Library for 20 minutes during times when the Library is supervised • 20 Minutes on an iPad or a computer
30	<ul style="list-style-type: none"> • Attend an afternoon school Movie session with a drink and popcorn • Half hour class game • Spend time with the Assistant Principal for 30 minutes • Whole class can enjoy background music for 30 minutes – timing agreed with teacher
40	<ul style="list-style-type: none"> • Lunch at school with your favourite staff member • Special job at Assembly • Free time for 45 minutes in class for the student – timing agreed with teacher • 15 minutes of free time for the whole class – timing agreed with teacher
50	<ul style="list-style-type: none"> • Attend the end-of-term Master Chef cooking class run by a staff member • Wear your casual clothes for the day • Choose a special Water Bottle or Wristband • Free lunch order • Be the teacher for a session • Pick a special prize from the Assistant Principal
80	<ul style="list-style-type: none"> • Attend a Special Event – these will be announced during the year as they are organised • Use of the Art Room or PE room for you and a friend during lunchtime • Take some photographs to be published in the school Newsletter
100	<ul style="list-style-type: none"> • Visit another class for 30 minutes – time agreed with both class teachers • Voucher for School Uniform – socks, tops, hats, jumpers • Buy a special app for an iPad



Be A Ranges STAR Bucks Rewards Chart



5	<ul style="list-style-type: none"> Icy Pole or hot chocolate at lunch time Pick a prize from the lucky dip box Choose a 10 minute game to play, can include Lego or basketball Choose 5 colouring sheets from Sub-school Leader and use gel pens
15	<ul style="list-style-type: none"> 5 minutes on trampoline Music with headphones for 15 minutes while working in class 15 minutes in the Interactive room Join another class for Sensory Motor Program-agreed by teachers involved
30	<ul style="list-style-type: none"> iPad or computer time for 30 minutes in class Lunch in a different room Purchase Morning Tea from canteen 15 minutes of technology time Special job at Assembly
50	<ul style="list-style-type: none"> 30 minute game for the whole class during class time Trip to the Gisborne with a staff member 30 minutes of technology time
70	<ul style="list-style-type: none"> Purchase a lunch from Canteen 20 minutes with a staff member of your choice to do an activity/play a sport Free time for 45 minutes in class – timing agreed with teacher 15 minutes of free time for the whole class – timing agreed with teacher
90	<ul style="list-style-type: none"> Purchase a morning, lunch and a drink from canteen Half an hour in food tech room You can be the Teacher Assistant for one session Play a 30 minute game with a staff member of their choice
100	<ul style="list-style-type: none"> Special prize from the Teacher/Sub-School Leaders Join a VET class for one session Give the principal a job Teacher boot camp for 10 minutes
150	<ul style="list-style-type: none"> Be the office assistant for a session You can be the Campus Principal Assistant for one hour Buy a suitably rated DVD/Magazine Wash the bus or car with a sub-school leader
300	<ul style="list-style-type: none"> Choose a suitably rated movie for the class to watch with a drink and popcorn Students from your class can combine Bucks to choose whole class special food treat – with teacher agreement Students from your class can combine their Bucks to choose 30 minutes free time for whole class Choose the Bell music for one week, in agreement with campus principal
350	<ul style="list-style-type: none"> Students from your class can combine their Bucks to choose to have a 45 minute lunchtime for the whole class Students from your class can combine their Bucks to choose Sports game for whole class for ½ hour
400	<ul style="list-style-type: none"> You can be the Principal for two hours DJ for a lunch time One session with the whole class to Gisborne for a special activity
450	<ul style="list-style-type: none"> Students from your class can combine Bucks to choose 1 hour Technology Time for the whole class
500	<ul style="list-style-type: none"> All students from your class can combine their Bucks to choose a special lunch together outside of school All students from your class can combine Bucks to get a Casual Dress day for the whole class You can be Principal for a day

Guidelines for responding to a student's behaviour

- Remember behaviours are a form of communication and therefore have a function
- Never look at the behaviour in isolation
- Talk about the behaviour, not the child
- Don't take the behaviour personally, maintain your relationship
- Respond, don't react
- Take small steps, adjust your expectations to secure a successful outcome
- Pick your battles
- Keep the interaction short, clear and simple
- Keep calm
- Allow students time to respond, don't constantly repeat instructions
- Be consistent
- Follow through and finish on a successful note
- It's OK to walk away

Recognition of Positive Behaviours

- Weekly Range STAR certificates
 - Published in each weeks chronicle and announced at assembly
- Ranges STAR of the term
 - Published in the chronicle and announced at assembly
- STAR of the month on each bus
 - Published in the chronicle and announced at assembly
- Reward Club
 - Student token/bucks tally will be kept and milestones celebrated and published in the chronicle



Acknowledgements:

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