



No. 5218

Sunbury & Macedon Ranges Specialist School

Sunbury Campus
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Bullengarook Secondary Campus
705 Bacchus Marsh Rd., Bullengarook
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Website: www.smrss.vic.edu.au

Dear parent/guardian,

Sunbury and Macedon Ranges Specialist School is looking forward to another great year of teaching and learning and would like to advise you of voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer.

School Council recommends a contribution of \$500 per student and students who attend part time may choose to contribute a pro-rata amount. Parents/carers are asked to deposit their contribution into our gift recipient account which – if the payment is made freely with the knowledge that there can be no refunds and no material benefit obtained then parents/carers will be able to claim a tax deduction for this donation.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Joanne Nolan
PRINCIPAL

Mark Davies
SCHOOL COUNCIL PRESIDENT

Other Contributions - for non-curriculum items and activities	Amount
Tax deductible contributions	
Deductible Gift Recipient Fund. A tax-deductible contribution to support renovations, upgrades, maintenance of school infrastructure, library resources, maintaining an appropriate school bus fleet, IT equipment, and special events	Suggested \$500.00

Educational items for students to own

The school does not recommend that you purchase any items for your child to individually use whilst at school, as all items required are provided by the school.

Extra-Curricular Items and Activities

Sunbury and Macedon Ranges Specialist School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

In any given year it is not possible for all students to be able to participate in camps, and the school maintains a schedule to ensure that over your child's educational journey they will have an opportunity to attend camps. An example of the camp types and costs are as follows:

Extra-Curricular Items and Activities	Amount
Day visit at camp	\$30.00
1 night camp	\$90.00
2 night camp	\$120.00
3 or 4 night camp	\$150.00
Excursions (can vary from class to class and year to year)	TBA

Financial Support for Families

Sunbury and Macedon Ranges Specialist School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- a payment plan arrangement may be negotiated for Extra Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Leonie Gray, Business Manager
Ph: 03 9744 4879 | Email: leonie.gray@education.vic.gov.au

Total

Category	
Other Contributions (suggested donation amount \$500) Please indicate here the amount you wish to contribute	\$
Extra-Curricular Items and Activities	\$TBC

Payment methods

Direct Deposit

	Other Contributions	Optional Camps
BSB	704-191	063-548
Account Number	172047	900251

Refunds

Other contributions are not refundable as they are tax deductible donations.

Parent requests for refunds for extra curricular items are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Note

As these parent payments relate to the 2022 school year, no contribution should be made prior to 1 January 2022.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.